

Laurentian University, bilingual and tricultural, has been Ontario's fourth fastest growing university since 2000, its enrolment rising from 6,000 to 9,000 students. Laurentian's admissions are up by 11% this year alone. French-language undergraduate admissions are up by 26% and international student admissions by 40%.

With its main campus in Sudbury, Ontario, the university attracts more students every year from Northeastern Ontario than the next five universities combined, and its success is increasingly being noticed outside the region. Today, half of Laurentian students come from the rest of the province, the country and the world.

Laurentian University recently ranked sixth among Canada's universities for growth in research funding according to Research Infosource. It is northern Ontario's research and science hub with notable expertise in areas such as the environment, mining and health. It offers six PhD programs and over 20 master's degrees.

Under the leadership of its new President, Laurentian will focus its energy in the coming years on four key goals: to enhance its national recognition, to continue making it a university of choice, to foster strong student engagement and to be responsive to the communities it serves.

More information on the University is available at www.laurentian.ca.

The University is actively seeking its next...

UNIVERSITY SECRETARY AND GENERAL COUNSEL

A member of the President's Executive team, you will report directly to the President and receive direction as appropriate from the Chair of the Board of Governors. You will manage sound administrative support to the Board of Governors, provide advice on governance issues, be in-house legal counsel (engaging external legal counsel as needed), and provide oversight of University-wide functions such as the administration of the Freedom of Information and Protection of Privacy Act, policy development and partnership agreements.

Key Experience and Competencies

- ◆ Law degree and membership in the Law Society of Upper Canada;
- ◆ Combination of work experience and professional accomplishments that will command respect within the University and external communities; practice in the fields of administrative and contract law would be an asset;
- ◆ Understanding of the overall organization and governance of universities, particularly the workings of the Board of Governors, the Senate, the senior administration and the various committees and bodies that make and implement policy and programs in the University;
- ◆ Experience in a university or college culture, or in another public sector organization of similar complexity;



- ◆ Experience in policy development and the ability to research, analyze, interpret and apply statutes, policies and procedures;
- ◆ In-house counsel experience, as well as the ability to assign larger legal issues to external law firms, selecting lawyers for subject matter expertise as well as for their understanding of the university environment;
- ◆ As a member of the senior administrative team, the ability to provide advice and counsel on a wide range of strategic issues and to facilitate the decision-making process at all levels;
- ◆ Vision, creativity and the ability to bring clarity to ambiguous and complex issues;
- ◆ Demonstrated breadth and objectivity, as well as impeccable integrity and sound judgment combined with diplomacy and discretion;
- ◆ Good networking skills outside the University, particularly with persons holding similar positions in Canada, the legal profession, governance organizations, etc.;
- ◆ Excellent listening, oral and written communication skills; the capacity to communicate and collaborate effectively with all levels of the University and in a committee environment;
- ◆ A collaborative and consultative approach to working with others;
- ◆ Solid organizational skills with a keen sense of priorities;
- ◆ Dynamic and responsive, with a solid work ethic;
- ◆ Fluent bilingualism (French and English), oral and written, is essential.

If you believe you have the profile we are seeking, please forward your résumé with a letter explaining your interest by completing the "[Registration Form](#)". All information received will be treated in the strictest confidence.

In accordance with Canadian immigration requirements, this announcement is directed in the first instance to Canadian citizens and permanent residents of Canada. Laurentian University is committed to equity in employment and encourages applications from all qualified applicants, including women, aboriginal peoples, members of visible minorities and persons with disabilities.

www.kenniff Racine.com